

Copenhagen Thursday 22nd February 2018

Subject: BSAC General Assembly Copenhagen Wednesday 9th May 2018

Dear BSAC members and observers,

I am very pleased to invite to you the forthcoming BSAC General Assembly meeting on Wednesday 9th May 2018 at the Danish Agriculture and Food Council, Axelborg, Axeltorv 3, 1609 Copenhagen V.

The draft agenda and documents for the meeting will be sent in good time according to the deadlines in the BSAC rules of procedure.

The General Assembly will start at 9.00 and end at 13.00 at the latest. There will be coffee on arrival from 8.30.

This is an important meeting for the BSAC because there will be elections of the members of the BSAC Executive Committee, the BSAC Executive Committee chair, and the position of honorary chair of the General Assembly for the coming three year term 2018-2021.¹ I invite BSAC General Assembly organisations to send to the Secretariat nominations (with a short CV of your nominee) for the Executive Committee members, for the BSAC ExCom chair and for the honorary chair. Please do this by **Wednesday 11th April 2018.**

A nomination form is attached. ./.

The newly elected Executive Committee chair will have the responsibility to elect the Working Group chairs, and time will be allotted to this at the end of the meeting. Please send nominations (with a short CV of your nominee) to the Secretariat, also by **Wednesday 11th April 2018.**

Travel expenses (economy class) and hotel costs if necessary (one night) will be reimbursed to members of the BSAC only (1 person only from each organisation). A list of hotels is on the BSAC website. Please book your journey as soon as possible; the cost of flights to Copenhagen and of hotels is already increasing as the spring/summer approaches.

¹ Please see BSAC Statutes and rules of procedure <http://www.bsac.dk/getattachment/BSAC/About-the-BSAC/StatutesandRulesofProcedure110517.pdf.aspx?lang=en-GB>

If interpreting is required, please make your request to the Secretariat by **Wednesday 11th April 2018 at the latest.**

Kindly confirm to the Secretariat sc@bsac.dk your participation at these meetings (both or either) **no later than Tuesday 24th April 2018.**

If you have any questions about the meetings or travel, please contact the Secretariat.

Kind regards,



Steve Karnicki
BSAC Honorary chair