

EXP 2: ¹

Procedure to ensure that the EXCOM can make decisions

Background:

At the EXCOM meeting 29 February 2008, it was discussed how working procedures should be in situations where there are not sufficient members present (at least 2/3) at EXCOM meetings to make decisions.

The Secretariat was asked to prepare a proposal.

§13 of the statutes

The Executive Committee shall consist of up to 24 members, at least two thirds of which must be present for the Executive Committee to perform its full functions.

Proposal by the Secretariat:

The Secretariat suggests to keep the statutes unchanged for the time being and to follow the following working procedure:

1. All members must inform the Secretariat within the deadline whether they participate or not. Members who are not able to participate are encouraged to provide other members with a mandate, not only to take decisions on their behalf, but also to negotiate at meetings.
2. If uncertainty arises before the meeting concerning the possibility to fulfil the 2/3 obligation, the Secretariat will contact members registered as absent before the meeting to see if they can provide their mandate to one of the members registered for the meeting.
3. If this is not possible, a preliminary decision by the meeting should be approved by a fast track email procedure after the meeting (3 working days to respond)

¹ This was adopted by the ExCom at its meeting on 17th June 2008 (the agreed amendments included). Since then, the ExCom has been extended to 26 members, but with two OIG seats currently vacant, there are right now 24 ExCom members. This version was sent to BSAC ExCom for its meeting on 7th November 2017.